



## Advancing Arts Education Partnership Agreement Form

2019-2020

**Directions:** Please read and then sign the partnership agreement form.

A major component of the Advancing Arts Education program is the pairing of expert consultants in arts and/or arts integration with underserved/emerging schools to aid in the development and support of an emerging arts program. Although the primary function of this program is to help underserved/emerging schools develop quality arts programming, the collaboration involved will also provide enrichment for all involved.

Underserved/emerging schools may elect to apply for the Advancing Arts Education (AAE) Schools Program. Applicants will be approved for participation if they meet the participation criteria. The Florida Alliance for Arts Education, (FAAE) through the Arts for a Complete Education grant, will provide funds to support the AAE designated school. The amount will be \$5000 to be used for professional development (outside of the consultant partnership) and materials for the AAE School. These funds are to be used exclusively to help the partner school develop a new program or to facilitate the development of an emerging arts program. Funds can be used to facilitate travel and for the purchase of materials related to professional development and/or development of an arts program at the AAE designated school.

Responsibilities of the Expert Consultant:

1. Partner with the AAE designated school for the length of the grant cycle and create/implement a Collaborative Arts Plan.
2. Submission of Interim Activity and Budget Reports with copies of all receipts/invoices by November 15, 2019.
3. Submission of Final Activity and Budget Reports with copies of all receipts/invoices by April 30, 2020.
4. Ensure that no Funds are used for non-allowable expenses.

**Non-acceptable Use of Recognition Funds**

- Computer hardware including tablets, laptops or desktop computers and cell phones
  - Registration costs to attend FAAE-sponsored events
  - Food and/or beverage costs**
5. Return all un-used Funds to FAAE by June 1, 2020.
  6. Submission of exemplary units of instruction/lesson plans to FAAE for publication on the CPALMS website and available for use by the Florida Department of Education.
  7. Attendance by two school representatives at the Florida Alliance for Arts Education Summit in June 2019 is required. This offers the opportunity to collaborate with representatives from the AAE designated school and participate in planning the goals, objectives, activities, and time line for the AAE designated school.

Your signature below indicates your agreement to the responsibilities outlined in this document.

Consultant \_\_\_\_\_

Agency \_\_\_\_\_

Date \_\_\_\_\_